

IT Systems Administrator Role Summary: Bratislava, Slovakia, Barneveld, Netherlands, or Cyprus

Support TWR's Regional IT Systems team in providing office networks, software and hardware, and in training staff serving in the TWR Europe, Central Asia, Middle East and North Africa offices.

Core Competencies:

- ✓ Commitment to Jesus Christ as evidenced by a personal relationship
- ✓ Excitement about being involved in full-time missions and willingness to develop a team of prayer and financial partners
- ✓ Good analytical and problem-solving skills; resilient under pressure
- ✓ Strong interpersonal skills to collaborate effectively in a cross-cultural setting
- ✓ Ability to manage multiple priorities and meet deadlines
- ✓ Embrace the concept of "life-long learning"

Responsibilities:

- ✓ Install and maintain all computer systems and applications
- ✓ Provide day-to-day operation of computer system network, hardware and software with minimum interruptions in service
- ✓ Interface with staff to resolve day-to-day computer problems
- ✓ Organize staff training on use of computer systems and applications
- ✓ Perform backup of applications and systems on a regular basis
- ✓ Develop and maintain emergency and disaster recovery procedures and respond immediately in an emergency to limit damage and restore service

Desirable Qualifications:

- ✓ Basic studies in computer networking and technology
- ✓ Proficient experience of professional MS products
- ✓ Experience in troubleshooting end user computer issues
- ✓ Ability and willingness to travel occasionally
- ✓ Speak, read, write, and comprehend English fluently